Questions?

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Spring 2011 Housing Selection

Everything You Need To Know To Select A Room For Next Year!
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The purpose of the housing selection is for you to select your room, roommate, and meal plan before you leave for the summer so that all you will need to do when you return in August is check in! In this booklet you will learn what you need to do to successfully navigate the lottery.

The process is simple:

- You will fill out the Housing Selection Application on Schreiner One and submit it by March 11th.
- When you fill out the Housing Selection Application on Schreiner One, you will choose your meal plan and sign the Housing Agreement, so there are no papers or forms to fill out and return over the summer.
- According to the number of hours you will have at the end of Spring 11 (verified by the Registrar’s office by March 11th), you will be assigned a day to select a room. If there is someone you would like to live with, both of you will come to select a room at the same time (both of you must have turned in a housing selection application).
- Have several room choices in mind in case the room you want is taken when it is your turn to select a room.
- If the room you want is not available, you still have to select a space, but you can put your name on the Summer wait list.
- When you fill out the Housing Selection Application on Schreiner One, you will choose your meal plan and sign the Housing Agreement, so there are no papers or forms to fill out and return over the summer.

All the details are in this booklet, so please read it carefully!
Please remember in order to retain your room, you MUST complete the Housing Selection Application.

**Housing Selection Dates & Deadlines**

Please pay careful attention to these dates and deadlines. It is your responsibility to meet them. All postings can be found outside the Office of Residence Life.

**February 9**  
Housing Selection Info Session at 8:00 p.m. in Ballroom. The Housing Selection process will be explained and your questions will be answered.

**March 11**  
HOUSING SELECTION APPLICATIONS due by 5 p.m. If appropriate, bring notarized documentation confirming off-campus eligibility. Applications will be on Schreiner One and a link will be sent out via e-mail.

**March 21, 22, 23, 24**  
RETAIN YOUR ROOM WEEK. Students who selected to retain their current room in Pecan Grove, The Oaks, or Flato on the housing selection application will need to come to the Office of Residence Life, 2nd floor of the Cailloux Center, between 10 a.m. - 5 p.m. The roommate that you put on your application will need to come with you. Bring your Schreiner ID card.

At this time you will verify your housing assignment and meal plan and sign the Housing Verification Form.

**March 25**  
INDIVIDUAL DATES will be posted by 5 p.m. outside the Office of Residence Life.

**Frequently Asked Questions**

**What if I cannot make it to either Retain Your Room Week or my assigned day? (whichever applies to the situation)**

If you have a conflict with your assigned period, you can have someone choose your space for you. All you need to do is complete the Absentee Room Selection Form and give it to the person who will be choosing your space for you. That person brings the forms and their ID with them during your assigned time to choose your space. If they don’t have the forms or their ID with them, you’ll have to choose your space another time.

**The room I want is not available! What are my options?**

Be sure you have more than one choice ready when you come in to select your space for next year. Have at least 3 choices. We will keep updated floor plans posted outside the Office of Residence Life during the selection process so you can see what is available when you come to your assigned time. Be sure to come early so you can check out what is still available.

**There are no completely open apartments for me and my roommate—what do we do?**

You will need to each select a room during your designated period and then put yourself on the Summer Wait List to live together in case any other apartments become available.

**What meal plan am I eligible to be on next year?**

What meal plan you can have depends on how many credit hours you will have at the end of the Spring 2011 semester (verified by the registrar’s office by March 11th).

**What if I become a Junior (or Sophomore) after the Fall 2011 semester—can I change my meal plan mid-year?**

You are contractually obligated to stay on the meal plan you start the school year with for the entire academic year (August to May).
The following groups are permitted to live off campus:

- part-time students;
- married students;
- veterans of the American military forces;
- students who are 23 years of age or older;
- students enrolled in a 12 month program leading to certification or license (vocational nursing or students in the master’s program);
- students whose permanent residence (12 month period immediately preceding the date of registration) is in the area counties of Kerr, Gillespie, Kendall, Edwards, Bandera, Real, or Kimball—these students must live with their parent(s) or legal guardian(s);
- students 21 years of age or older and upon completion of their third year at Schreiner;
- students with 90 or more semester hours of Schreiner credit (senior standing).

**Want to move off campus?**

SELECT SPACE on your designated day in the River Room between 4-8 p.m. Bring your SU ID!

March 28 90+ hours
March 29 89-60 hours
March 30 59-34 hours
March 31 33-0 hours

Once your day has passed you can still select your space on another day. Please know that you may not get your first choice.

April 1

RECONSIDERATION OF SPACE. Students who wish to change their selected space for any reason will need to come by Office of Residence Life, 2nd floor of the Cailloux Center, between 10 a.m.-4 p.m. Students who haven’t selected a space will come and select a space at this time as well.

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**Opening Information for Fall 2011**

Upperclassmen & Transfers Move-In:
- Sunday, August 21 9 a.m.-3 p.m.
- Monday, August 22 5 p.m.-9 p.m.
- Tuesday, August 23 5 p.m.-9 p.m.

Wednesday, August 24 Classes Begin

Please make travel/moving arrangements accordingly!

Early arrivals permitted only for official University functions. Other reasons for moving in early will not be accepted.
Who Should Select a Space?

Any person that does not meet the requirements to live off campus (see page 11) is expected to live in Schreiner University on campus housing during Fall 2011 and Spring 2012. RAs for the 2011-2012 academic year are excluded from the process. Remember, students are required to live on campus for the entire school year unless s/he graduates or withdraws from the University.

Housing Selection Sign-up

Schreiner University offers a variety of campus residence hall rooms and apartment units for student living, each with its own special features. The housing selection process gives you the opportunity to select space according to your credit hours. No guarantee is made, however, that the space you wish to reside in will be available for selection.

By participating in the housing selection process and signing a Housing Agreement, you agree to abide by all University rules and regulations. If you provide false or misleading information to improve your selection position, you may lose your right to choose your own space and may face disciplinary action. The Office of Residence Life reserves the right to reassign any individual’s housing space at any time.

MEAL PLANS

EVERY student living in campus housing must have a meal plan. Which meal plan students can have is determined by the number of credit hours the student has officially earned (according to the Registrar’s office) plus the number of credits currently enrolled in Spring 2011. If you take summer school classes other than at Schreiner, be sure that your summer transcript is sent here as soon as possible! Only credits accepted by Friday, March 11, 2011 will be considered.

Meal Plan Requirements if you have:

- 0-23 (earned credit hours) can choose either the Platinum or Flex-180 plan.
- 24-46 (earned credit hours) can choose the Gold, Platinum, or Flex-180 plans.
- 47+ (earned credit hours) can choose any meal plan listed.

Meal Plan Options:

- Platinum– 19 meals a week in Dining Hall with $50 in Munch Money
- Flex-180– 180 meals per semester to use in Dining Hall or Lion’s Den when the Dining Hall is closed and $50 in Munch Money.
- Gold– 15 meals a week in Dining Hall with $50 in Munch Money
- Silver– 11 meals a week in Dining Hall with $50 in Munch Money
- Flex-80– 80 meals per semester to use in Dining Hall or Lion’s Den when the Dining Hall is closed
- Declining Balance- $300 per semester

How it Works

Step 1 - Application

Complete the 2011 Housing Selection Application on Schreiner One and submit it on or before 5:00 p.m. Friday, March 11th. This step applies to all current residential students and any commuter student wanting to move on campus.

Please Note: If you submit more than one application the last one you submit will be the one that will be processed.
Step 2 - Retaining Your Current Space On Campus

- Come to the Office of Residence Life on the second floor Cailloux Center between 10 a.m.-5 p.m March 21-24.
- If you listed a roommate on your application, you must bring them with you.
- Bring your Schreiner University ID card with you.
- Your housing will be assigned to you according to your application. If all information is correct and accurate.
- You will then come by the office to verify your assignment and meal plan by signing the Housing Verification Form.

If you miss Retain Your Room Week, you have another opportunity to try to keep the same room by coming on your designated day. Be aware that someone else may have already selected your space by the time your day comes. If that happens, you will need to select another space on campus.

NOTE:
1. If you currently live in Pecan Grove, The Oaks, or Flato you may retain your room.
2. Selecting a space in Pecan Grove is for the academic year only (August-May). Summer housing is addressed separately.

Step 3 - Designated Date & Times

A designated date will tell you which day you are scheduled to come in and select your new housing space for next year. Dates will be posted March 25th by 5 p.m. If you miss your designated day you can still select your space on another day. Please know that you may not get your first choice.

<table>
<thead>
<tr>
<th>Date</th>
<th>Hours</th>
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<tr>
<td>March 28</td>
<td>90+ hours</td>
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<td>March 29</td>
<td>89-60 hours</td>
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<tr>
<td>March 30</td>
<td>59-34 hours</td>
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<tr>
<td>March 31</td>
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Housing Selection will take place in the River Room 4-8 p.m. each day.

NOTE: If you cannot attend your assigned day, you should arrange to have someone else select your new housing space for you. (See Absentee Room Selection on page 8 for more information.)
Step 4 - Selecting a New Space

- Report as an individual or with your selected roommate(s) to the River Room. For a better chance at getting what you want, if you have a roommate in mind, you should come at whichever of the two days is better. Be sure to bring your Schreiner University ID card.
- During the housing selection process you will select your space and sign the Housing Verification Form.

Reconsideration of Space

- Will be held April 1st 10 a.m.-4 p.m. in the Offices of Residence Life, 2nd Floor of Cailloux Center.
- Students who have not selected a space and are returning next year should come at this time.
- Students who have already selected a space and want to switch rooms should come at this time.

Your Housing Options

Pecan Grove

- 2-Bedroom Units (87 total units)—2 individuals per unit. A semi-private arrangement (i.e. private bedroom and bathroom, share kitchen and common living areas)
- 4-Bedroom Units (4 total units)—4 individuals per unit. A communal arrangement (i.e. private bedroom, share 2 bathrooms, kitchen, and common living areas). Either 4 students reserve the unit at the same time or 2 students reserve half of the space together. Single individuals may not select space in these units.
- Efficiency Units (8 total units)—2 individuals per unit. Singles will be available if space permits
- All units are single-sex.
- Current Pecan Grove residents may retain their space.

The Oaks

- 4-Bedroom units (49 total units) - 4 individuals per unit. A communal arrangement (i.e. private bedroom, share 2 bathrooms, kitchen, and common living area).
- All units are single sex
- Current Oaks residents may retain their space.

Flato Hall

- Suite-styled with 2 double occupancy rooms sharing a front door, foyer, and a bathroom.
- All rooms are single sex.
- Flato residents may retain their room.
- Limited number of singles are available.

Space Exceptions (rooms not available for selection):

- Space retained by current occupant(s).
- Space designated for Resident Assistants.
- Other space designated as not available.

Other Important Information

Absentee Room Selection

You may have another student select your space during your designated date if you have completed an ABSENTEE ROOM SELECTION FORM, which you have signed. That person will also need to bring her/his Schreiner ID. Be sure that person knows exactly when your day is and brings the Absentee Room Selection Form. This form can be found on the website under housing selection.

Roommate(s)

- The roommate(s) you select must be a current Schreiner University student(s) enrolled in at least 12 credit hours for the Fall 2011 semester.
- The roommate you choose must also complete all appropriate housing selection steps. If your intended roommate(s) missed any of the published deadlines or returned incomplete application materials, she/he will have to select her/his housing space during their designated day. YOU CANNOT BRING IN A ROOMMATE WHO HAS NOT COMPLETED THE APPROPRIATE STEPS.