

Student Organization Fundraising Form

RSO: _____

Student Contact: _____ **Phone No.:** _____

CMB: _____ **Student email:** _____

Advisor Name: _____ **Advisor Phone No.:** _____

What is your fundraising goal (amount)? _____

(You must report your final fundraising total and where it goes to the Director of Student Activities!)

Estimated event expenses (total)? _____

(expenses should not exceed 50% of total amount raised)

Please describe the fundraiser you will conduct and the purpose:

Location: _____ **Date:** _____ **Time:** _____

Will you request donations from any local businesses? Yes No

If yes, what business(es) please attached a typed list and attach it

Please circle the type of advertising you plan to use:

Mountaineer Flyers/Posters Public Radio Broadcasts Local Newspapers

Other: _____

I have read, understand and agree to follow the rules and regulations regarding fundraising stated in the student organization manual and on the back of this form. I understand failure to follow these guidelines may result in loss of University privileges.

RSO Officer's Signature: _____ **Date:** _____

Advisor's Signature: _____ **Date:** _____

Approval No Yes

Date: _____

Director of Student Activities or V.P. President for Enrollment & Student Services

Date: _____

Director of Development or VP Advancement and Public Affairs

Office Use Only
Amount of Funds Raised
\$ _____
Donated To: (if applicable)
